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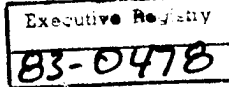
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THE WHITE HOUSE

WASHINGTON

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January 24, 1983

MEMORANDUM FOR THE SECRETARY OF STATE
THE SECRETARY OF DEFENSE
ADMINISTRATOR, AGENCY FOR INTERNATIONAL DEVELOPMENT
DIRECTOR, US INFORMATION AGENCY
ASSISTANT TO THE PRESIDENT FOR COMMUNICATIONS

SUBJECT: Special Planning Group Meeting (U)

The first meeting of the Special Planning Group will take place on January 26, 3:00-4:00 p.m, in the White House Situation Room. This group was mandated by NSDD 77, Public Diplomacy Relative to National Security, signed by the President on January 14, 1983. A copy of the agenda is attached. (C)

I look forward to initiating this important new management structure with you. I hope that each of you will be able to attend so that I may have your views as we work together to strengthen our ability to carry out the President's program. As we are aware, we have two principal themes:

- to foster the infrastructure of democracy
- to engage in a peaceful competition of ideas and values. (U)

Please advise Walt Raymond, NSC Senior Staff Member, by COB January 25, of the names of those who will attend from your organization. (U)

William P. Clark

Attachment

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AGENDA

1. Opening Remarks (NSC)
2. Organization of Committees (NSC)
 - International Political Committee (State)
 - International Information Committee (USIA)
 - International Broadcasting Committee (NSC)
 - Public Affairs Committee (NSC)
3. Congressional Strategy (USIA)
4. Staff Support (As appropriate) (C)

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